

**KERALA AGRICULTURAL UNIVERSITY
DIRECTORATE OF RESEARCH
KAU (P.O), Thrissur- 680 656**

No.R6/60398/2010 II Vol.IV

Date:27.05.2022

QUOTATION NOTICE

Sealed and competitive quotations are invited for '**Multi-Function Printer (Print, Scan & Copy)**' with **duplexer print** for the effective functioning of Directorate of Research, KAU with the specifications of the item as below.

No.	Description of the item	Specifications	Unit	Quantity
01	Multi-Function Printer (Print, Scan & Copy) with duplexer print	Function - Multifunction having print, scan & copy Printer type - Laser Printer Paper size - A4, Letter, A5, A6, Executive, Legal Paper type - Double side printing Print Speed & Copy - Black (A4,normal): Up to 22 ppm (A4,duplex): Upto 14 ipm Duty Cycle Up to 25,000 pages A4 RMPV -250 to 2500 Pages Memory- 64MB, Hi- Speed USB (Ethernet) Connectivity - USB 2.0 Scan - Colour scan	No	1

The quote for the **Multi-Function Printer** with the above specifications / configurations should reach The Director of Research, Kerala Agricultural University, KAU (P.O.), 680 656, Thrissur on or before 03.00 pm on 07-06-2022. Offers may be forwarded in letter head. The details of guarantee, if any, should be indicated in the quotation. The envelope enclosing the quotation should be superscripted as "**Quotation for Multi-Function Printer**". The quotations will be opened **at 3.00 pm on 07-06-2022**, in presence of tender's or their authorized agents, who may be present. The Director of Research reserves the right for accepting / rejecting any quotation. All rules and regulations of govt. quotations will be applicable.

If required, more details can be had from the office of the undersigned during the office hours.

Terms and conditions

1. The rate quoted should be inclusive of all taxes and Freight and Transportations.
2. The item should be supplied within three weeks of issue of the supply order.
3. The last date of receipt of quotation is 02.30 p.m on 07-06-01-2022 and will be opened at 03.00 p.m. on the same day.
4. The payment will be made by way of account transfer/cheque / DD after supply of the item.
5. The undersigned reserves all the rights with regard to acceptance / rejection of any quotation.

Copy to:

Notice Board / local circulation/KAU website

Sd/-
Director of Research

//Approved for Issue//